

## Volunteer Role Description



<b>Role title:</b>	<b>Stop and Search Working Group</b>
<b>Purpose of role:</b>	<p>The Stop &amp; Search Volunteer Working Group will discuss BTP's stop and search performance as well as scrutinising anonymised stop and search records and comparing against Body Worn Video (BWV). Your views will then be fed back to BTP and help shape how BTP carries out stop and search – you have the opportunity to make a real difference.</p> <p>A presentation on operational activity and the data generated will be a key focus of discussion.</p> <p>The group, working in conjunction with a community co-chair and police co-chair, will direct where they wish scrutiny to focus on which have been borne from community concerns.</p>
<b>Key tasks / role description:</b>	<p><b>Collective responsibility</b></p> <ul style="list-style-type: none"> <li>• Identify issues, common themes and trends in the information and decision-making process, looking in particular at the impact of police decision-making on diverse and vulnerable communities.</li> <li>• Ensure the role of the BTP is more widely understood and that public confidence is increased by providing feedback to communities about the work of the Scrutiny Group.</li> <li>• Work according to the BTP assurance and scrutiny requirements.</li> <li>• Respect the operational independence of the Chief Constable.</li> <li>• Report their scrutiny findings back to the Trust, Legitimacy and Community Policing Lead</li> <li>• At all times consider ethical issues.</li> </ul> <p><b>Scope of Divisional Group</b></p> <ul style="list-style-type: none"> <li>• Identify issues, common themes and trends in the information and decision-making process, looking at the impact of police decision-making on diverse and vulnerable communities.</li> <li>• Ensure the role of the BTP is more widely understood and that public</li> </ul>

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confidence is increased by providing feedback to communities about the work of the Group.

- Work according to the BTP assurance and scrutiny requirements.
- Respect the operational independence of the Chief Constable.
- Report their scrutiny findings back to the Trust, Legitimacy and Community Policing Lead
- As a good choose themes such as child / vulnerable people searches, weapon enabled searches or controlled substance searches
- At all times consider ethical issues.
- Feed into the strategic group as below

### Scope of the Strategic Group

#### Purpose

There are three main reasons for setting up a Strategic Stop and Search Scrutiny Panel in British Transport Police (BTP).

- (i) To work alongside divisional scrutiny structures in developing an understanding on how BTP use their pre-arrest Stop and Search (SnS) powers at strategic level,
- (ii) To assist analysing SnS performance data and identify areas for improvement,
- (iii) To discuss and share best practice by drawing on the SnS Strategic Scrutiny Group's credentials to widen BTP's organisational perspective.

#### Primary Functions

- The primary function is to maximise an openness and a transparency in the use of SnS through implementing and maintaining an effective internal and external scrutiny process.
- It further aims to build public trust, confidence and faith in police legitimacy. By this action, it will ensure that the SnS powers are used in a proportionate, necessary and fair way by showcasing BTPs processes.
- The narrative that feeds into these topics will be in BTP's unique operating context, namely, a national force policing a transient network, with no residential base and how to relay this complexity to those who seek to draw narratives from BTP data.

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	<p><b>Commitment from BTP</b></p> <p>BTP will support Scrutiny Volunteers in their role as community representatives, to scrutinise and challenge when necessary, in order to effect positive change. Together they will ensure oversight of policing powers and work with BTP to continue to maintain fair and proportionate policing of all communities.</p> <p>BTP will provide documents in plain language that are accessible to Scrutiny Volunteers and keep paperwork to a minimum.</p>
<p><b>Requirements:</b></p>	<p>Panellist Volunteers must have the following skills and expertise:</p> <ul style="list-style-type: none"><li>• Willingness to work constructively with others, respecting differing values and diverse backgrounds.</li><li>• Knowledge and/or interest in the criminal justice system.</li><li>• Inquisitive mind with the ability to analyse information, identify key issues of concern and report back as necessary.</li><li>• Commitment to equality and diversity and an understanding of the effects of discrimination.</li><li>• Reach and ability to showcase the work of the panel within their community network</li></ul> <p><b>Hours:</b> Scrutiny meetings shall be held every three months</p> <p><b>Tenure:</b> Scrutiny Volunteers will be expected to commit for an initial period of two years subject to a review after 12 months.</p> <p><b>Payment:</b> Reasonable travel expenses will be paid</p> <p>The Stop and Search Working Group assumes that all people coming to group events agree by their presence that they will:</p> <ul style="list-style-type: none"><li>• Observe the authority of the chair at all times if one is present, raising points and matters for discussion only through the chair at formal meetings;</li><li>• Listen quietly to and respect the views and experiences of other people contributing;</li><li>• Agree to and follow the standard of behaviour expected at each event, according to what is happening at that event. For example, arriving in good time; not interrupting; not shouting etc</li><li>• Agree that any decision reached by a majority of the group, once made,</li></ul>

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	<p>must be accepted as the groups opinion, although a formal request to the chair can be made to record a differing opinion;</p> <ul style="list-style-type: none"> <li>• Add to the discussion at an appropriate point to do so and then only in a way that is relevant to the matter under discussion via the Co-Chairpersons;</li> <li>• Allow others to have equal opportunity and time to share their opinions when contributions are asked for;</li> <li>• Challenge ideas not individuals or their opinions;</li> <li>• Not use inflammatory language or behaviour of any kind;</li> <li>• Report any health and safety issues which could affect the safe running of the event to the event chairperson</li> <li>•</li> </ul> <p><b>Location:</b> Remote and in person, depending on division and function performing</p> <p><b>Eligibility Criteria:</b></p> <ul style="list-style-type: none"> <li>• Must be 18</li> <li>• You must be willing to serve for a minimum of two years</li> <li>• You must be willing to attend regular meetings throughout each year (usually between 3 to 4 meetings) be willing to undertake induction and other continuous professional development as required, be involved in the creation of agendas, read information ahead of meetings and be prepared to challenge and make decisions as required.</li> <li>• You must not be a current member of the Force/Local Independent Advisory Groups (IAG), a serving British Transport Police Authority, a current police officer/member of police staff. This is not an exhaustive list and is to avoid any conflict of interest.</li> <li>• Other restrictions could apply depending on circumstances.</li> </ul>
<p><b>Training:</b></p>	<p>One training and induction session shall be held upon recruitment and additional optional ad hoc meetings, guest speaker, continuing professional development events may be held throughout the year.</p> <p>British Transport Police understand that it's only natural and indeed sensible to want to prepare for the recruitment process to be a scrutiny volunteer.</p> <p>BTP needs to be representative of the communities that we serve. Positive Action initiatives can be implemented by an organisation to help increase proportions of under-represented groups that are identified in the Force. Legislation within sections 158 and 159 of the Equalities Act 2010 enables Positive Action to actively promote, attract and recruit from the nine protected characteristics, including race, gender, sexual orientation, religion and belief.</p> <p>Positive Action refers to the steps an employer can implement to encourage people from groups with different needs or with past-proven disadvantages to apply for jobs.</p> <p>An employer can utilise Positive Action where they reasonably think that:</p>

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	<ul style="list-style-type: none"><li>• Participation or applications by people who share a protected characteristic is disproportionately low</li><li>• People who share a protected characteristic suffer a disadvantage connected to that characteristic</li><li>• People who share a protected characteristic have needs that are different from the needs of people who do not share it</li></ul> <p>With the above in mind there is support for you to utilise both your expression and subsequent interview centre a workshop will be held.</p>
<b>Equipment Access</b>	<p>You will need your own device which as access to Microsoft Teams</p> <p>More information can be found here <a href="https://www.microsoft.com/en-gb/microsoft-teams/group-chat-software">https://www.microsoft.com/en-gb/microsoft-teams/group-chat-software</a></p>
<b>I confirm that using a volunteer in the role outlined above will complement and support staff roles. It will not replace officers or staff or prevent the employment of a new staff member</b>	
<b>Signed:</b>	<b>Date:</b>

If you need any assistance to complete this form or have any queries, please contact the Community Volunteer Team at Force Headquarters.