



## Freedom of Information request 01/FOI/22/1285

1. What information is harvested from email and online police website Freedom of Information Act requests made to your Police force such as Meta Data, IP addresses, MAC addresses or other similar information such as the number of requests by sender email addresses or another identifier?
2. If information is obtained above and retained is this shared with any other policing bodies or government authorities and if so is there a force policy or document that refers? may I have a copy?
3. What is the Force Policy on data retention and disposal related to the above?
4. How many databases are maintained or used by your Police force? and what are they called and a brief description of their use would be helpful?
5. How many people are employed by your Police force to process and deal with Freedom of Information Act requests? what is the annual cost to the force in processing Freedom of Information Act requests?
6. Does your force operate a disclosure log of Freedom of Information Act requests? if so can I have a link to the relevant web address? if you do operate a disclosure Log what are the criteria for disclosure of Freedom of Information Act requests online on the force website on the internet.
7. Does your force have any statistics on the number of Freedom of Information Act requests received and the number processed within the time limit or delayed for example?
8. How many Freedom of Information Act requests in the last 12 months have been referred to the National Police Freedom of Information Act and Data Protection Act Unit by your Police Force?

## RESPONSE

### Question 1

No information is 'harvested' from email or online requests. The requests are recorded on a casework system along with nominal details of the applicant and contact details for response.

### Questions 2 and 3

Not applicable, as per question 1.

### Question 4

As the rest of the request relates to FOI requests, I am interpreting this as also relating to FOI. A question asking for details of every database maintained by anyone in BTP

would almost certainly be cost exempt. Freedom of Information requests are stored on a dedicated case system, GSA CycFreedom.

#### Question 5

British Transport Police employees four Data Protection & FOI Officers who are responsible for processing any access requests received by the Force, including FOI requests, EIR requests, subject access or other data rights requests, court orders and statutory and non-statutory data protection requests. We do not hold an annual cost for processing FOI requests.

#### Question 6

Yes. Link: <https://www.btp.police.uk/foi-ai/af/accessing-information/published-items/?q=&dt=Disclosure+log&fdte=&tdte=&ic=&icsc=> Responses are selected for the disclosure log based on an assessment by the FOI team of those likely to be of wider public interest.

#### Question 7

Please find our reported compliance statistics for initial FOI requests and internal reviews for the last 12 months, on the spreadsheet attached.

#### Question 8

Between 1<sup>st</sup> June 2021 and 21<sup>st</sup> May 2022, we have record of 9 referrals.