



Freedom of Information request ref 01/FOI/25/3684
We received your request on the 16/09/2025.

Request

You asked us:

Please treat this as a request for recorded information under the Freedom of Information Act (or EIR where applicable). For your non-residential estate (stations, hubs, HQ, control rooms, workshops, training centres), please provide:

****Definitions: "Estate" = buildings you own/lease/operate for service delivery (exclude private residential addresses of staff and covert locations).**

"Access audit" = accessibility audit under Equality Act guidance.

Timeframe anchor date: 16/09/2025**

- 1. Condition surveys: most recent estate-wide or building-level condition survey conducted since 1 Jan 2019: dates, sites covered, and any summary/executive report. If none since that date, give the last known survey date or confirm none held.**
- 2. Access audits (1 Jan 2022–present): dates, report titles/refs, and number of sites audited per year. If tracked in a register, a summary export (counts per year) is sufficient.**
- 3. Site plans currency: name of the system/repository (e.g., [CAD package]/[GIS]/[CAFM]); the documented policy on keeping plans current (provide the policy if held); and the date of the last recorded review/update confirming currency/accuracy.**
- 4. M&E asset register: confirm existence; system name; date last updated; whether condition and/or criticality fields are recorded; approx. total count of maintainable assets; and any field list/data dictionary (if held). (I am not requesting detailed asset locations or security-sensitive content.)**

Format: CSV/XLSX for data; PDF for documents/policies (no scans where possible).

We have handled your request under the Freedom of Information Act (FOIA)

Our response:

Question 1

A full estate condition survey was undertaken by external surveyors in early 2020 (just prior to the first Covid lockdown). There was no executive report; results were issued in the form of a Planned Maintenance Programme.

Since the commencement of the current Department for Transport Group Total Facilities Management contract our contractor has commenced a new full estate condition survey which is still in progress. Note that all our properties are leased or provided on Licence and we are not responsible for all fabric and M&E maintenance on all properties (varies by property).

Question 2

No estate access audit since Jan 2022. We are just commencing a survey programme which will ultimately include a full access audit. Individual office Responsible Persons are tasked with assessing access requirements and Reasonable Adjustments required for staff on an ad hoc basis (many offices do not have open access for members of the public).

Question 3

Site plans are generally held within Property folders on our general database (usually AutoCAD and pdf), and may also be within project folders. Management of drawings to date has been restricted by limited staff resources. The survey programme mentioned above will also include new CAD drawings for all sites as an early product.

Question 4

The BTP M&E asset register is held and managed by our TFM supplier who regularly updates as assets are changed. Data set includes condition and criticality fields. Below please find list of fields included in data set.

Building Code
Business Unit
Building Name
MAS Location
System
SubSystem
SubSystemTypeCode
SubSystemType
Description
Quantity
Level Code
Level Name
LocationType
RoomNumber
LocationFreeText
Operation Status
Client Ref
Bar Code
Manufacturer
Model
SerialNumber
Life Cycle Start Date
Life Cycle Start Type
Warranty Date

Warranty Type
Asset Condition
InspectionType
Condition Notes
Condition Assessment Date
Condition Assessed By
Client Criticality
Business Criticality
Asset Size
Accessibility
Environment
Material & Type
Landlord Assets
Installation System Type
Installation System Local Name
Notes
Mobiess ID
ImportId
Life Cycle Years
Volume (m3)
FuelType
Area (m2)
Area Service by System (m2)
Full capacity No. Single Pole Ways
No of Spare Ways
Phase Number
Fire Suppression Agent
Refrigerant Type
Refrigerant Weight (Kg)
Battery Type
Zones
No Landings
Capicity (ltr)
Width (m)
Height (m)
Operating Hours
Redundancy
AirFlowRating (lts/s)
CompressorQuantity
FanQuantity
Gas Flow Rating (lts/s)
kVA Rating
kW Rating Electrical
kW Rating Cooling
kW Rating Heating

Pressure Rating (bars)
Length (m)
Pressure*Volume (bar ltrs)
Water Flow Rating (ltrs/s)
IO Quantity
Maintenance Records Reviewed
Last Service Date
Parent Barcode
Health and Safety Issue
Permits Required
Location Hours Access
Asset Validated
Assumed Asset
Type
Status
Lift Type
UoM
Service Cost
Block/Zone
Phase Type
Lookup 1
Numeric 1
Text 1
Lookup 2
Numeric 2
Text 2
Lookup 3
Numeric 3
Text 3
Lookup 4
Numeric 4
Text 4
Lookup 5
Numeric 5
Text 5
Location Name
Level.___Key