SECURITY CLASSIFICATION - OFFICIAL

HANDLING INSTRUCTIONS - Management

DISCLOSABLE (FOI / PUBLICATION SCHEME) - Yes

BRITISH TRANSPORT POLICE

Minutes of Meeting – 14 Dec 2023

Attendees		**Apologies**
Chief Constable Lucy D'Orsi	Head of Transformation - Harriet Harvey	DCC Alistair Sutherland
Chief of Staff - Mike Furness	Head of IT and Technology Portfolio Delivery – Caroline Sparks	Ch Supt D Div - Gill Murray
ACC Charlie Doyle	Head of Audit and Assurance – Mel Morton	D/Supt MSOC – Sarah White
ACC Allan Gregory	Head of Information Management - Helen Edwards	Head of Justice & Public Contact - Susan Yeomans-Jones
ACC Sean O Callaghan – Joined Late	Head of External Affairs – Johnny Shilton	Federation - Stuart Cowan
Dir Corporate Governance - Steff Sharp	Head of Estates Transformation - Naweed Mazhar	Sam McCully - TSSA
Dir People and Culture – Rachael Etebar	T/ Head of Justic and Public Contact – Simon Graham	
Ch Supt E Div – Will Jordan	Head of Internal Communications – May Holloway	
D/Ch Supt Crime – Paul Furnell	Head of PSD – Peter Fulton	
Ch Supt B Div - Chris Casey	Head of Corporate Communications - Allison Potter-Drake	
T/Ch Supt C Div – Gareth Williams	Head of A&I – Ashley Auger	
DD Financial Control – Harriet Andrews	Head of Financial Analysis and Planning – Dena Aly	
DD P&C - Clare Conie	T/Supt D Div – Lorna McEwan	
DD Wellbeing, Health & Safety - Kayad Dualeh		
DD Decision Support - Richard Dronfield		
DD Commercial - Ian Currie		
Head of DCC Portfolio – Vanita Patel		
Presenters of papers (not present for entire FEB but for their item)		
Supt Learning and Development – Chris Horton	I.T Programme Manager – Sophie Hopkins	
Learning and Development Business Partner – Lisa Pulleyn		

1. Chief Constable's introduction

1.1 LDO reflected on the previous month's activity. A British Transport Police Authority full authority meeting took place where an 8.9% medium term financial plan uplift was agreed. LDO also chaired an accelerated misconduct hearing where the officer has been dismissed.

1.2 LDO updated on published report on the Disproportionality of Taser use, LDO updated Force Executive board on the key findings and executive summary. In relation to the review of thefts at British Museum, the report was presented to trustees who accepted the recommendations of the report.

2. **Minutes and Actions from previous meeting**

2.1 November minutes were raised and no comments so the minutes will be sent to the publication scheme.

2.2 No outstanding actions, all actions are updated to a satisfactory level.

3. Finance Update

3.1 SS introduced the finance pack, she outlined the current financial picture for the force, including recruitment challenges. SS stressed the requirement of budget owners to communicate with their Finance Business Partners on budget control. The recruitment freeze will be lifted from January, and there is a focus to ensure we fill funded roles.

3.2 RD shared the presentation pack and detailed the current forecast for P8. RD explained that the forecast doesn't include Op Overhand spend and this is being managed as a separate process. HA spoke to the slides and discussed Cash Balancing over the next 5 years. RD summarised by discussing the tools and methods being implemented to bring the overspend down.

ACTION – AG and RE to bring proposal to COG on how to communicate uplift to recruitment and new front line model for front line officers.

4. Portfolio Update

4.1 HH presented the portfolio update which had an overall Amber rating. HH updated Force Executive Board members that 79% of capital is still to be spent in the final quarter, all the investments will conclude before the end of the financial year.

4.2 HH is positive about the uplift of cash into the portfolio which presents opportunities, Chief Officer Group will be presented with options on Transformation portfolio.

4.3 HH updated on Government Internal Audit Agency efficiencies audit which will start in January with Terms of Reference now agreed.

5. ARIC Update

5.1 MM Updated Force Executive Board members on the latest Audit Risk Insight Committee, which had a theme of asset management in particular Taser and IT Assets. MM shared some of the scenarios which were posed and the assurance given from The Force. MM also gave an update on the action plan to address any concerns raised.

5.2 MM detailed the slides and provided an update on all other area's within the report. Force Executive board members thanked the team for their work.

6. Performance Update

6.1 VP introduced the performance slides, which evidenced and upwards trend in crime, which Op Overhand may have contributed towards. Area's to note is Robbery which has been picked up in Performance Delivery Board, and work is planned to tackle rising staff assaults.

6.2 VP explained the launch of the Public Confidence Survey which received 4500 responses. Around 67% public stated they felt British Transport Police have keep them safe. 67% also felt British Transport Police do a good job which is above the Home Office figure of 49%.

6.3 VP discussed two exceptions which were, the number of British Transport Police officers not supporting prosecution when they have been assaulted and secondly the crime management including VCoP and appropriate finalisation, AS has requested a dip sample to ensure this is being completed as required.
ACTION – VP & AA to bring back an update from deep dive into Officers not supporting prosecution when mental health has been identified.

7. Scorecard

7.1 MH presented slides on the Scorecard which has already been through Chief Officer Group and is seeking endorsement from Force Executive Board members. MH explained the rationale and application of the scorecard.

7.2 Force Executive Board Members discussed the requirement for the most appropriate range of KPIS to be included within the Scorecard. It would also be important for it to be coherent with other Force documents such as the quarterly Strategic Plan update. MH will work with colleagues and incorporate feedback from Force Executive Board.

8. PC Entry Pathways

8.1 CC introduced the paper which will be supported by CH and LP. CH updated on the paper and how it links with the overarching learning and development strategy. LP updated upon the non-degree pathway and the work being completed to include this as a recruitment option.

8.2 Force Executive Board discussed the challenges and implementation of the paper and provided CH and LP with some feedback which will be considered when presenting a future business case.

9. Body Worn Video Lessons Learnt

9.1 CS introduced the paper and the origin of the request into Force Executive Board. SH detailed a key summary of the lessons learnt from the Body Worn Video Lessons Learnt. SH provided an update on work which has been completed and planned to continue to improve the body worn video capability.

9.2 Force Executive Board members noted the quality of the paper and thanked SH for her work on it.

10. Liverpool Rail House Business Case

10.1 SS presented the business case which has been endorsed at Portfolio Change and Improvements Board. NM provided an overview and summary of the requirements and business case.

10.2 Force Executive Board members approved the business case.

11. Total Facilities Management Contract

11.1 SS provided a summary of the business case and the request for approval. Following Portfolio Change and Investment Board approval, the paper sought Force Executive Board approval of the British Transport Police proportion of the

Mobilisation Costs up to £389,730 for the Total Facilities Management Contract, promoted and supported by the Cabinet Office and Crown Commercial Services. British Transport Police are mandated to participate in this.

11.2 Force Executive Board Members discussed the business case and its requirement for approval.

11.3 Force Executive Board approved the business case.

12. Inclusivity and Diversity Input

14.1 KW presented the I&D input on Workforce Representations and Promotions.