



## Strategic Command Team

### Minutes of Meeting – 11<sup>th</sup> February 2010

#### Present

Chief Constable Andrew Trotter  
Deputy Chief Constable Paul Crowther  
ACC Alan Pacey  
T/DCS Mick Field

#### In attendance

Teresa Hickman  
C/Supt Zieminski  
Jo Bird  
Leigh Stringer  
Ellie Hartup

#### Apologies

ACC Steve Thomas  
ACC David McCall  
Sharon Burd  
Linda Scott  
T/ACC Mark Smith

#### 1. Minutes of previous meeting and update on actions

1.1 All actions from the previous meeting of 28<sup>th</sup> January have been discharged.

#### 2. Performance update

2.1 13 of the 14 national targets are being achieved. The target not being achieved is the promotion of BME officers. The Sergeants promotion process in March should help to achieve this target. The sickness target will be met nationally, however FHQ and L Area have seen a monthly increase in sickness levels. The metal theft target will be met, but should be monitored. L Area Theft of Personal Property is a high risk target.

#### 3. Format of SCT Papers

3.1 The CC requested a formal audit trail for SCT papers, and that they follow a set structure. It was agreed any papers that have financial considerations should be approved by the F&CS Director before being tabled. Additionally the audit trail of the paper should be shown under a 'background' section.

**Action : PZ to amend SCT paper format and to send out to PA's.**

**Action : PZ to liaise with Elaine Derrick and arrange a meeting with Force PA's on document templates and correct use of blue files.**

#### 4. SCT Leave Chart

4.1 The CC's stance on attendance at conferences is that if a cost is incurred to the Force, then attendance is not necessary (unless an operational requirement). If an invitation is received to attend a conference overseas, then permission is to be sought from the CC.

**Action : To be put on SCT agenda when all SCT are in attendance, and then on a monthly basis thereafter.**



**5. BTP Publication Scheme Compliance**

5.1 A paper was produced to identify Areas of non-compliance with current statutory requirements, with a deadline for full compliance of the scheme by 1<sup>st</sup> April 2010. Media agreed that it has the capacity to carry out all the necessary updates

**Action : Jo Bird and PZ to meet on a monthly basis to ensure all data is captured.**

**Action : SDD to develop a process for the registration of gifts/hospitality, and to recommend where this should be managed.**

**6. DCI Territorial Operations**

6.1 An advert will shortly be published for the temporary promotion to Chief Superintendent within PSD. DCS Carroll will be moving to Territorial Operations.

**Action : Jo Bird and AP to put an entry on the Force Intranet and in the Weekly Bulletin.**

**7. Review of Allowances for Officers Based at FHQ who work away from Home**

7.1 This item was discussed in the closed session of the meeting

**8. S.P.P.**

8.1 It was agreed that Special Priority Payments will be decided on by FHQ. Once the Flanagan –on-Call implications are known then a further paper is to be presented to SCT.

**9. Establishment Project**

9.1 Structure charts have been obtained, and operating rules set. The project will be delivered by the end of March. An update was given to Area Commanders at the FMT awayday on Tuesday.

**10. Update on Recruitment Waiting List**

10.1 Those graduates on the recruitment waiting list are being removed and put through the NPIA scheme. The CC stated that he wants Police Officers with a higher standard of education. Regular updates on recruitment are to be presented at Programme Board. SCT is to be appraised of developments as recruitment/training are ‘flagship’ projects to the Force.

**11. Police Authority Minutes 21/01/10**

11.1 An update on the outsourcing of custody staff is to be provided within the Chief Constable’s report.

11.2 Vehicle Leasing Arrangement – a paper is to be presented to SCT before going to BTPA.

**Action : LS to present a paper at SCT on vehicle leasing.**

11.3 Jo Bird to attend Policing Plan sub-group to discuss communication strategy.

**Action : Deepa Bidd to invite Jo Bird to next Policing Plan sub-group meeting.**



## 12. Policing Plan Targets

- 12.1 Evaluation work has been carried out around response times. There will be a control room target as well as one for Areas, and relates to 'immediate' calls. It was agreed it should be set at 20 minutes for 80% of occasions.
- 12.2 The Criminal Justice target should be for Tier 1 offences, which are serious violence and sexual assaults.  
**Action : Mike Furness to formulate OBTJ target for submission to the BTPA Policing Plan Subgroup.**
- 12.3 The target response time for SOCO's was discussed at length, and it was agreed that it should be a headline KPI discussed at FMT Part 1, but not set as a policing plan target.
- 12.4 The CC asked that the Policing Pledge is reviewed and that consideration is given to including more numerical targets if appropriate.  
**Action : Mike Furness to discuss Policing Pledge with DCC.**

## 13. A.O.B.

- 13.1 The CC attended the Rail Breakfast this morning, and the subject of CCTV and A/S No's was raised. Concern was raised on communication with industry. T/ACC Smith is meeting with Iain Readhead at ACRO to discuss A/S No's and to seek a solution.  
**Action : MS to provide CC with a bullet point note on A/S No's, AP to provide Level Crossing information, and DCC to provide information on CCTV.**
- 13.2 A new 25 year lease has been obtained for Scotland AHQ.
- 13.3 The CC has confirmed that no flag will be flown from BTP premises apart from the Union Flag.