

Personal Use of British Transport Police Vehicles Policy

1. POLICY STATEMENT

- 1.1 British Transport Police (BTP) employees may not use BTP vehicles for personal use other than where the exceptions, outlined in the associated Standard Operating Procedure (ref SOP/055/07), apply.
- 1.2 Details of all journeys must be recorded in vehicle log books.

2. OVERVIEW

- 2.1 This policy has been written to ensure that BTP vehicles are only used for official purposes.

3. APPLICABLE DATE, MONITORING AND REVIEW

- 3.1 The policy is applicable from 23 November 2007.
- 3.2 This policy will be reviewed by December 2010.
- 3.3 Log books will be assessed by OICs or Line Managers to ensure that vehicles are not being used by one person on a regular basis. Performance and Inspection will assess Log Books as part of its ongoing inspection programme.

4. OWNERSHIP

- 4.1 This policy is owned by ACC (London and Olympics).

5. ASSOCIATED DOCUMENTS

- 5.1 Personal Use of British Transport Police Vehicles Standard Operating Procedure.
- 5.2 Driving Standards (under development).