

Business Continuity, Civil Contingencies Act 2004 & Pandemic Flu Planning

1.0 POLICY STATEMENT

- 1.1 British Transport Police (BTP) will make all efforts to assess, plan and liaise with partners in order to develop strategies for dealing with emergencies under the conditions set out in the Civil Contingencies Act 2004.
- 1.2 There is a joint commitment of the BTPA and BTP to fully and actively endorse Business Continuity through the development and implementation of an integral comprehensive Business Continuity Management Programme (BCMP).
- 1.3 BTP recognises the potential threat posed by the probability of a Pandemic Flu outbreak and is committed to ensuring that:
- officers and staff are safeguarded from the effects of the virus
 - BTP continues to provide a full policing service to stakeholders
 - A Crisis Management Team is established to manage the threat of any outbreak.

2.0 OVERVIEW

- 2.1 The purpose of this policy is to clarify responsibility for the preparation of civil protection strategies and local arrangements in the event of an emergency as defined by the Civil Contingencies Act 2004 and to clarify BTP response to emergencies and the scope of the new powers contained within the Act.

2.2 This policy applies in England and Wales and with regards to specific legislation, in Scotland.

3.0 DEFINITIONS

3.1 An emergency¹ is defined as an event or situation, which threatens serious damage to:

- Human welfare in a place in the UK
- The environment of a place in the UK, or
- War, or Terrorism, which threatens serious damage to security of the UK or of a place in the UK.

3.2 An event or situation threatens damage to human welfare² only if it involves, causes or may cause:-

- loss of human life
- human illness/injury
- homelessness
- damage to property
- disruption to supply of money, food, water, energy or fuel
- disruption to an electronic or other system of communication
- disruption to facilities for transport
- disruption to services relating to health.

3.2.1 An event or situation threatens damage to the environment³ only if it involves, causes or may cause:-

¹ For the purposes of the Civil Contingencies Act 2004

² For the purposes of the Civil Contingencies Act 2004

³ For the purposes of the Civil Contingencies Act 2004

- Contamination of land, water, or air with harmful biological, chemical or radioactive matter, or oil
- Flooding or
- Disruption or destruction of plant life or animal life.

3.2.2 Business Continuity describes the processes and procedures an organisation puts in place to ensure essential functions can continue during and after a disaster. Business continuity planning seeks to prevent interruption of mission-critical services, and to re-establish full functioning as swiftly and smoothly as possible. The first step in Business Continuity Planning is deciding which of the organisation's functions are essential, and apportioning the available budget accordingly⁴.

3.2.3 An Influenza Pandemic (Pandemic Flu) occurs when a new influenza virus appears against which the human population has no immunity, resulting in several simultaneous epidemics worldwide with enormous numbers of deaths and illness. A pandemic exists when the new virus has been confirmed to cause clinical illness at epidemic levels involving the population of more than one country.

5.0 APPLICABLE DATE AND REVIEW

5.1 This is applicable from the date of publication.

5.2 This policy will be reviewed in line with future changes to applicable legislation, or annually, whichever is earlier.

⁴ www.thebci.org

6.0 OWNERSHIP

- 6.1 This policy is owned by the Assistant Chief Constable (Scotland and Operational Support).
- 6.2 Any queries related to this policy should be directed to Chief Superintendent Gareth Bryon, Head of Operational Support Department, Force Headquarters, 25 Camden Road, London NW1 9LN.

7.0 ASSOCIATED DOCUMENTS

- 7.1 BTP Management Strategy for The Civil Contingencies Act 2004 including Business Continuity and Pandemic Flu.
- 7.2 A full extract of the Act including guidance notes can be found on the Resilience website and on the Assessment and Inspection website on the BTP Intranet. The links to those and other sites are below.
- 7.3 Links to sites for CCA:
www.cabinetoffice.gov.uk
www.ukresilience.info/
www.NSCWIP.info/
www.EPCollege.gov.uk
www.Londonprepared.gov.uk
www.gos.gov.uk
www.environment-agency.gov.uk

- 7.4 Links to sites for Business Continuity:



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www.thebci.org

www.EPcollege.gov.uk

www.continuitycentral.com

www.emergplansoc.org.uk

7.5 Links to sites for Pandemic Fly planning:

www.nhsdirect.nhs.uk

www.hpa.org.uk

www.dh.gov.uk

www.who.int/eng/

www.UKResilience.info/

www.Defra.gov.uk