

**BRITISH TRANSPORT POLICE
CHIEF OFFICER GROUP MEETING
MONDAY 28 JANUARY 2008**

Protective Marking	Not Protectively Marked
Suitable for Publication Scheme? Y/N	Yes
Title and Version:	Chief Officer Group Meeting
Summary:	Notes and Actions
Author:	Elaine Derrick

Present

Deputy Chief Constable Andrew Trotter
ACC David McCall
ACC Alan Pacey
ACC Steve Thomas
A/ACC Mark Smith
Linda Scott
Sharon Burd

Apologies

Chief Constable Ian Johnston

In Attendance

Marie Daniels
Jake Trees
Elaine Derrick

MINUTES OF MEETING

1. Urgent Business

1.1 There were no major incidents or media interest over the weekend.

2. Actions from Previous Meeting

2.1 The update on actions arising from the meeting on 21 January were noted.

3. Deputy Chief Constable

3.1 The DCC queried the level of attendance at the Level 2 meetings and asked that ACCs Pacey and Thomas attend the next meeting on 29 February and then discuss with DCC how best to take this meeting forward. **Action : ACCs Pacey & Thomas**

4. ACC Operations

4.1 ACC Pacey provided an update on events over the next 2 weeks. The England v Switzerland match is on 6 February. Michael Holden has asked to be an observer at this event. LU will not be placing their stewards outside of the station for this event. BTP have a meeting with MPS regarding final planning for this event, and ACC Pacey will remain briefed.

4.2 The DCC confirmed meeting room G3 would be handed over to MICC during the 6 weeks of the MICC refurbishment. PSD to be informed they will not have access to this room during that period. **Action : Elaine Derrick**

- 4.3 COG reviewed the decision made by FMT in April 2007 and agreed that with effect from 1 April 2008 BTP should record all offences within the crime system but utilise a short form for non-notifiable and non-recordable offences (both detected and undetected).

5. ACC Crime

- 5.1 No items to note.

6. ACC Scotland

- 6.1 ACC McCall provided an update on recent interest in the use of S44 in Scotland. A visit for Kenny MacAskill to observe officers conducting an operation is being arranged.

8. ACC London & Olympics

- 8.1 No items to note.

9. HR Director

- 9.1 COG agreed that a pilot programme accrediting Level 2 PIP investigators should be rolled out on LU Area in the first instance. The success of this pilot should then be analysed before rolling out across BTP. Learning & Development will take this piece of work forward.

- 9.2 COG discussed the HR Efficiency Review. Linda Scott will consider establishing an internal project team to assist her in implementing the changes arising from the review and will provide a verbal update to COG on 4 February. A full update, including next steps, is due to be presented to COG on 11 February. **Action : Linda Scott**

10. Finance & Corporate Services Director

- 10.1 COG agreed that a mini tender within the national police travel framework should be sent to Capita and Expotel for the provision of business travel commencing on 1 April 2008. Tony Foster will consult with frequent bookers of business travel regarding costings and service provision. COG agreed the best option would be to have a choice of booking through a business travel provider or by using procurement cards, if cheaper alternatives were available.

10. Strategic Development

- 10.1 COG provided feedback on the updated action plan following the 2007 Supervisors Seminars. Once these amendments had been made, the action plan should be published on the front page of the intranet and updated in 3 months time. **Action : Marie Daniels**

- 10.2 C/Supt Ziemiński provided an update on the PWC audit of efficiency arrangements. The draft management response was shared with COG

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and BTP are in discussion with PwC to ensure this feedback is incorporated in the final report.

- 10.3 COG noted the update on audit and inspection activity for 2008. Sharon Burd is meeting with BTPA and PwC over the next few weeks to discuss the 2008 audit plan and its management. Marie Daniels agreed to join Sharon at the PwC meeting. Audit exposure will now be discussed at COG every two months

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