

**BRITISH TRANSPORT POLICE
CHIEF OFFICER GROUP MEETING
MONDAY 21 JANUARY 2008**

Protective Marking	Not Protectively Marked
Suitable for Publication Scheme? Y/N	Yes
Title and Version:	Chief Officer Group Meeting
Summary:	Notes and Actions
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Present

Chief Constable Ian Johnston
Deputy Chief Constable Andrew Trotter
ACC Alan Pacey
Acting ACC Mark Smith
Sharon Burd

Apologies

ACC David McCall
ACC Steve Thomas
Linda Scott

In Attendance

Teresa Hickman
Jake Trees
Marie Daniels
Elaine Derrick

MINUTES OF MEETING

1. Urgent Business

1.1 There had been no urgent incidents or media interest over the weekend.

2. Actions from Previous Meeting

2.1 The update on actions arising from the meeting on 14 January were noted.

3. Chief Constable

3.1 PWC have forwarded to BTP their draft audit on business continuity and disaster recovery, which they completed in September / October 2007. ACC Thomas has arranged to meet with PWC on 29 January to review the audit and he will then report back on its findings to COG. **Action : ACC Thomas**

PWC have also sent in their draft audit on efficiencies and the Chief Constable asked that this be presented to COG on 28 January. **Action : Marie Daniels**

A schedule of all planned audits, including a timetable for completion to be presented to COG on 28 January. **Action : Marie Daniels**

3.2 COG discussed the agenda of the Police Authority meeting due to take place on 22 January.

4. Deputy Chief Constable

4.1 No items to note.

5. ACC Operations

5.1 Following the Prime Minister's statement on prosecuting anyone caught with a knife, it was agreed BTP should republish their policy on knife crime. **Action : A/ACC Mark Smith**

6. ACC Crime

6.1 No items to note.

7. HR Director

7.1 FMT on 24 January will be used to discuss the HR Efficiency Review.

8. Finance & Corporate Services Director

8.1 The current contract for business travel expires on 31 March 2008 and agreement was sought to conduct a mini tender within the national police travel framework for a new supplier. COG fed back that it was deemed cheaper to book direct online with airlines / hotels than use a business management facility, and any new supplier should be able to make bookings at short notice. It was agreed this feedback would be reflected on and the item discussed further at COG on 28 January.

9. Strategic Development

9.1 No items to note.